

**OKEECHOBEE CHRISTIAN ACADEMY
SCHOLARSHIP GUIDELINES COMMITMENT FORM 2020-2021**

Student 1: _____ **Prospective Grade:** _____

Student 2: _____ **Prospective Grade:** _____

Student 3: _____ **Prospective Grade:** _____

***Please Note: Signing the Scholarship Guidelines Form **does not re-enroll your student.**

We would like to thank you for choosing to use your Scholarship (including, but not limited to, Step Up For Students—SUFS, Family Empowerment Scholarship—FES, Academic Achievement Accessible—AAA, McKay, or Gardiner/PLSA) at Okeechobee Christian Academy. In order to ensure the effectiveness of this scholarship for your family, as well as our school, please confirm that you understand the conditions you must uphold by **initialing** on the lines below.

_____ I will bring in my award letter as soon as I receive it and to sign the Scholarship Guidelines Commitment Form in order to allow the school office to set up my student/s account correctly. The scholarship is not finalized until this process is completed and your student/s has been attached to our school.

_____ If my student does not complete the entire school year, I understand that it is my responsibility to pay the remainder of the unpaid registration, as well as any other unpaid fees, before records will be released.

_____ In the event my scholarship has not been approved before July 1, I understand the first tuition payment will be my responsibility, as well as any payments due before my final approval.

_____ All students must maintain compliance with the school's attendance policy. Any student who has missed more than 10 unexcused school days per semester may be required to make up the hours missed at the expense of the parent. Mandatory quarterly attendance reports are sent as a requirement of the scholarship agency.

_____ All students enrolled under Scholarships are required to take the IOWA test in order for the school to submit the results to the Scholarship agency. Students must be present on all test dates. Please check the school calendar for those specific dates as make up sessions are not available.

_____ Every quarter (4 times a year), I understand that I have 5 school days to endorse the check in order to avoid a late fee of \$25 on my account. Reminder: Only the person/s listed on the check can endorse the check.

_____ I understand the following items will be my financial responsibility: extended care (if used), lunches (if ordered), school uniforms, lost/damaged books or supplies, field trips, study halls, detentions/suspensions, dress down days, graduation fees, and any late fees accrued on the account.

_____ Families who are approved for anything under 100% will be responsible for the remainder of the tuition & fees owed. Payments will be split into monthly installments and billed on the first of the month.

_____ Families who have not received approval prior to the first day of school will be responsible for the standard tuition and fees until the approval has been received, and your student attached to the Scholarship. It is possible the Scholarship may be prorated for a variety of reasons. Only partial refunds will be available once the scholarship check has been received, endorsed, and deposited into your Accounts Receivable (AR) account.

_____ Initials of Office Staff that reviewed this policy with me.

Parent Name: _____ Date: _____

Parent Signature: _____