

**OKEECHOBEE CHRISTIAN ACADEMY  
SCHOLARSHIP GUIDELINES COMMITMENT FORM 2022-2023**

**Student 1:** \_\_\_\_\_ **Grade Level:** \_\_\_\_\_

**Student 2:** \_\_\_\_\_ **Grade Level:** \_\_\_\_\_

**Student 3:** \_\_\_\_\_ **Grade Level:** \_\_\_\_\_

**Student 4:** \_\_\_\_\_ **Grade Level:** \_\_\_\_\_

- Step Up For Students—SUFS
- Family Empowerment Scholarship—FES
- Family Empowerment Scholarship Unique Abilities—FES-UA (formerly McKay/Gardiner/PLSA)
- Academic Achievement Accessible—AAA

\*\*\*Please Note: Signing the Scholarship Guidelines Form **does not re-enroll your student.**

We would like to thank you for choosing to use your Scholarship (including, but not limited to, the above-named scholarships) at Okeechobee Christian Academy. In order to ensure the effectiveness of this scholarship for your family, as well as our school, please confirm that you understand the conditions you must uphold by **initialing** on the lines below.

\_\_\_\_\_ I will bring in my award letter as soon as I receive it and sign the Scholarship Guidelines Commitment Form in order to allow the school office to set up my student/s account correctly. The scholarship is not finalized until this process is completed and your student/s has been attached to our school.

\_\_\_\_\_ If my student does not complete the entire school year, I understand that it is my responsibility to pay the remainder of the unpaid registration, as well as any other unpaid fees, before records will be released.

\_\_\_\_\_ Depending on my student’s enrollment date, or the date my scholarship is approved, I understand that it is my responsibility to pay a portion of the registration amount and any other fees.

\_\_\_\_\_ In the event my scholarship has not been approved before July 1, I understand the first tuition payment will be my responsibility, as well as any payments due before my final approval, including registration and other fees.

\_\_\_\_\_ All students must maintain compliance with the school’s attendance policy. Any student not following the policy may be required to make up the hours missed at the expense of the parent. Mandatory quarterly attendance reports are sent as a requirement of the scholarship agency.

\_\_\_\_\_ All students enrolled under Scholarships are required to take the IOWA test in order for the school to submit the results to the Scholarship agency. Students must be present on all test dates. Please check the school calendar for those specific dates as make up sessions are not available.

\_\_\_\_\_ Every quarter (4 times a year), I understand that I have 5 school days to electronically approve the funds through my scholarship account, in order to avoid a late fee of \$25 on my account. Reminder: This can only be done through the scholarship portal. Be sure to share your access information with all family members who will be responsible for approving the funds.

\_\_\_\_\_ I understand the following items will be my financial responsibility (not an exhaustive list): extended care (if used), lunches (if ordered), school uniforms, computer, lost/damaged books or supplies, field trips, study halls, detentions/suspensions, dress down days, graduation fees, and any late fees accrued on the account.

\_\_\_\_\_ Families need to be aware the Scholarship organizations are making changes and parents need to stay informed by regularly reading emails they send out. Please be sure to keep your contact information updated.

\_\_\_\_\_ Families who have not received approval prior to the first day of school will be responsible for the standard tuition and fees until the approval has been received, and your student attached to the Scholarship. It is possible the Scholarship may be prorated for a variety of reasons. Partial refunds will be available at the end of the school year once the scholarship funds have been deposited into your Accounts Receivable (AR) account.

\_\_\_\_\_ Initials of the Office Staff that reviewed these policies with me.  Check here if you watched the video.

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_